

# A G E N D A

## Strategic Monitoring Committee

Date: **Monday 16 March 2009**

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Time: **9.30 am**

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Place: **The Council Chamber, Brockington, 35  
Hafod Road, Hereford**

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Notes: Please note the **time, date** and **venue** of the meeting.

*For any further information please contact:*

*Tim Brown, Committee Manager Scrutiny, Tel  
01432 260239  
E-mail [tbrown@herefordshire.gov.uk](mailto:tbrown@herefordshire.gov.uk)*

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## Herefordshire Council



# AGENDA

## for the Meeting of the Strategic Monitoring Committee

To: Councillor PJ Edwards (Chairman)  
Councillor WLS Bowen (Vice-Chairman)

Councillors PA Andrews, WU Attfield, KG Grumbley, TM James, RI Matthews,  
PM Morgan, AT Oliver, SJ Robertson and JK Swinburne

### 1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

### 2. DECLARATIONS OF INTEREST

To receive any declarations of interest by Members in respect of items on the Agenda.

#### GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is and leave the meeting room.

### 3. MINUTES

To approve and sign the Minutes of the meeting held on 16 February 2009.

Pages

1 - 10

<b>4. SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY</b>	
To consider suggestions from members of the public on issues the Committee could scrutinise in the future.	
<b>5. REVIEW OF INFORMATION COMMUNICATION AND TECHNOLOGY SERVICES – CABINET’S RESPONSE</b>	11 - 28
To consider Cabinet’s response to the recommendations made to it in the Scrutiny Review of Information Communication and Technology (ICT) Services.	
<b>6. ELECTORAL REGISTRATION SERVICES</b>	29 - 38
To receive an update on the Parish and Council by-elections undertaken by Electoral Registration Services over the last 12 months.	
<b>7. PRESENTATION BY THE ELECTORAL COMMISSION</b>	
To receive a presentation by the electoral commission.	
<b>8. WORK PROGRAMME</b>	39 - 42
To consider the Committee’s work programme.	